

**Remove this instruction
sheet and read before
opening the box**

**OPEN BOX FROM
THIS END**

**Do not cut the box, except as
shown in the instructions.**

Omnicycle[®] Elite Swap Box Section 1 - UNPACK NEW OMNICYCLE

NOTE: THIS PROCESS MIGHT REQUIRE 2 PEOPLE

1. Lay the box flat on the floor, as shown. Cut the tape along the length of the box. This box will be re-used, do not destroy.



2. Remove the terminal box (1) and set aside.



3. Lift the packing foam away from the wheels as shown below.

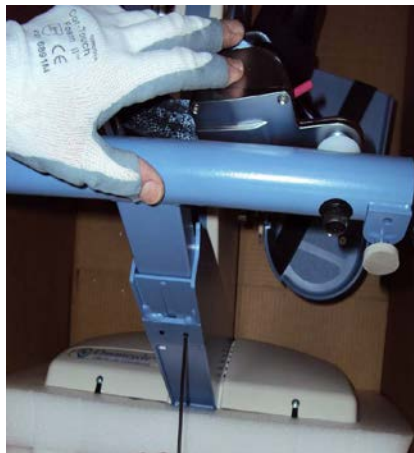


Omnicycle[®] Elite Swap Box

4. Unhook the anti-tip straps.



5. Using the Allen[®] Wrench from the original cycle, loosen the screws (approx. 3 turns - do not entirely remove the screws). Using two hands, pull the stabilization bar until the "stop" label is visible (upper side of bar). Re-tighten the screws.



6. Slightly close the flaps and hold the top foam in the cycle box, to prevent the cycle from falling forward. Stand the box upward as shown below.



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7. Reach into the top of the box and grab the cycle handle, pulling the cycle forward onto the wheels.



8. Using the wheels, roll the cycle out of the box and remove the top piece of foam.



9. Lean the cycle onto its wheels, reach around and remove the foam from the motor covers.



Omnicycle[®] Elite Swap Box SECTION 2 – INSTALL TERMINAL

10. Bring the terminal bracket to upright position.



11. Open the terminal box and remove the terminal.

12. Remove the (3) screws from the terminal. Place the terminal (screen facing front) on the cycle mounting bracket and re-install (3) mounting screws.



13. Plug in the terminal. Plug in the cycle power cord from the original cycle.



14. **Read the User Manual prior to use.**

Omnicycle[®] Elite Swap Box Section 3

Packing materials needed for returning Omnicycle to ACP



All Necessary packaging components are shown:

1. 14x10x10 box Terminal Box
2. Terminal Foam
3. Omnicycle[®] Elite Terminal
4. Base Foam (Front)
5. Base Foam (Rear)
6. Convoluted Foam (for upper motor & handles)
7. Omnicycle[®] Elite
8. Omnicycle[®] Swap Box

Omnicycle[®] Elite Swap Box

Section 3 - Package **Return** Terminal

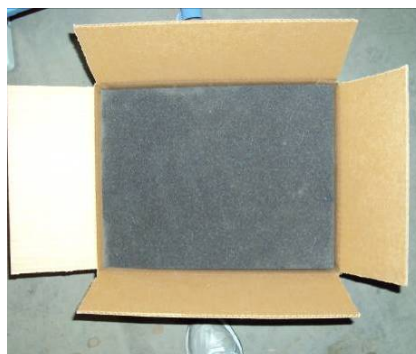
1. Unplug the terminal from the cycle base unit.



2. Remove (3) screws from the terminal and remove the terminal from the cycle.
3. Fold the terminal bracket downward.



4. Place the screws back onto the terminal for packaging. (This is the reverse process shown in Section 2 step 12).
5. Wrap the terminal in the wrap supplied from the new terminal. Place the wrapped terminal, face down, onto the bottom foam. Place the top piece of foam on top of the terminal. Tape the box closed.



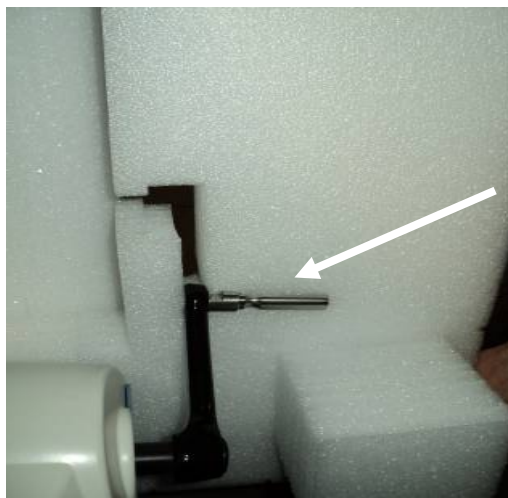
Omnicycle[®] Elite Swap Box

Section 4 - Prepare Omnicycle for **Return** to ACP

1. **NOTE:** Do not return accessories; such as arm rests, power cord, printer and bluetooth adapter as applicable.
2. Lean the cycle on its wheels and place the front base foam (item number 4) on the base of the cycle as shown below, then stand the cycle up.



3. Lock the upper extremity handles in place.
4. Lower the upper extremity to the lowest level.
5. Place the foam (item 2) on the upper motor and handle of the cycle as shown below.
Note: Slide the left arm through the slot, with the middle section (shown by arrow) resting on the terminal bracket.

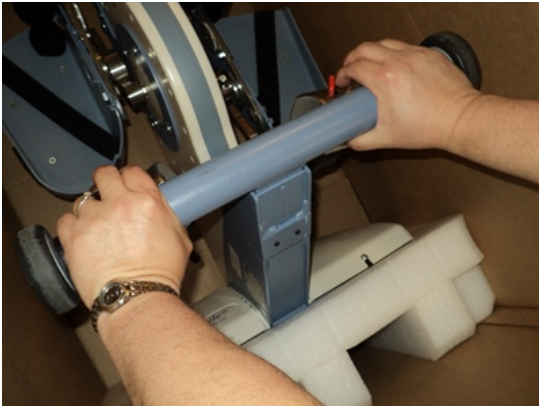


Omnicycle[®] Elite Swap Box

6. Roll the cycle into the box.



7. With the cycle inside the box, lower the box backwards to lay flat on the ground.
8. Move the stabilizer bar into the least extended position. (same process as followed in section 1, step 5). Be caution to place hands away from the tube when pushing the bar, to avoid pinching your hand.



9. Connect the anti-tip straps together to prevent damage during shipment.



Omnicycle[®] Elite Swap Box

10. Place the foam in front of the wheels as shown.



11. Place the Terminal box inside the cycle box as shown below. Tape the cycle box.



12. Remove the return address label from the sleeve and place over the existing address label. The address showing should be to ACP.